

# SARLA CHOPRA DAV PUBLIC SCHOOL, NOIDA

Dear Parents,

Date : 24.11.2020

Greetings from DAV School, Noida!

## **FRAMEWORK FOR RE-OPENING OF SCHOOL FOR CLASSES IX-XII**

DAV School, NOIDA in compliance with the guidelines received from the Government of Uttar Pradesh and the SOPs for Health and Safety protocols received from CBSE, **will reopen from Tuesday 01/12/2020 for Classes IX to XII.**

At the very outset, we wish to assure you that the school is fully mindful of the need to adhere to all the safety protocols and norms of physical-distancing prescribed by the Government and medical bodies. The school campus is being regularly sanitised and all other preventive measures are in place. We are committed and intend to provide a safe and healthy environment to our students during their stay in the school.

In these uncertain times, we are committed to provide flexible learning approaches to our students. After safety, our next priority is to focus on the learning recovery process – from assessing learning outcomes during online classes, ensuring the socio-emotional well-being of our students and taking measures to address learning gaps through remedial approaches.

In this regard the School has planned to initiate the reopening, by starting classes for IX-XII .

Once the school re-opens, students will be called as per given timetable based on the request of the parents who give written consent for sending their ward to school.

During these classes, we will be taking doubt-clearing sessions . The online classes will continue as it is on all working days. The students who do not wish to physically come to school will be given online / doubt clearing classes as well as extra assignments and time for self studies.

Kindly note that **the school shall not provide any transport for time being.** You are requested to arrange safe transport to pick and drop your ward as per school timings of your ward.

Medical staff would be present in the school premises to provide first aid (if required). Arrangement of an isolation room has been made along with the Medical room to distant the sick child from others. In case of detection of any symptoms of illness, the concerned parent will be called who should immediately take the child back home.

Teachers will be on duty to check the discipline at gates and in corridors. Kindly adhere to the instructions given with the message. **It is mandatory to fill the consent google form by 27/11/2020 till 1:00pm, if you wish to send your ward to the**

**school.** You are also requested to **give one handwritten application duly signed by you with date as permission to attend the classes** for your ward on the required day which will be deposited every time at the gate while entering. **Entry ONLY on the basis of handwritten application will NOT be allowed.**

**Google form Link for CONSENT-CUM-UNDERTAKING (reopening school)**

<https://forms.gle/zswvQNkS7c8zf8oY8>

Regards

Principal

Sarla Chopra DAV Public school, Noida

## **Instructions for Reopening of School**

This is to inform you all that school has planned to reopen from Tuesday 01/12/2020 for Classes IX to XII.

**School timings: 9 am to 12 noon**

**Entry** will be from **GATE No. 2 starting at 8.50 am** (10 minutes before the time of start)

- **Exit** will be from **GATE No. 4 starting at 12.10 pm** (10 minutes after the classes end)
- Students may attend the school **only with the written consent of parents.**
- Attendance in the school is not compulsory and is entirely on parental consent.
- In case some students prefer to attend online classes, they are permitted to do so.
- The school will conduct both offline and online classes to keep the momentum of activities and lessons at par for all students.
- Students must come in proper school uniforms.
- **Students must wear mask and carry their own sanitizers.**

- **Students must keep some extra fresh masks in their bags. They should also have an empty packet to keep used mask in it.**
- Student should wear mask properly to cover their nose and mouth.
- Students will be called as per given timetable .
- Students who do not wish to attend school will be provided with extra assignments and time for self-study
- Teachers will be on duty to ensure the discipline at the gates and in corridors.

**\*\* Important Note:** The school shall NOT provide any transport for time being. You are requested to arrange safe transport for pick and drop of your ward as per the school timings.

#### ❖ **For Students**

- Classroom Arrangement :12-15 in one classroom ensuring social distancing as per norms.
- Only one student is allowed in toilet at one time.
- **Parents and other visitors will not be allowed into the school premises without an appointment or prior approval.**
- Mandatory for students to carry water bottles and lunch boxes from home. Refill of water bottle available in school.
- **The school will not offer canteen services to avoid the possibility of infection through this mode.**
- **No gathering is allowed in corridors. Going to ground is prohibited.**
- Students should ask questions and get information from reliable sources in case of any query.
- Students should contact the school counsellor in case of fear and anxiety.
- Students are not allowed to share any stationery, food, water bottle and seat.
- Students must practice etiquettes of sneezing, coughing, and washing hands.

- Students should not stigmatize peers or tease anyone about being sick.
- Students should talk to parents and teachers whenever required.

### ❖ **For Parents**

- **Ensure that your ward is fit before sending him/her to school. If unfit, please do not send your ward to school.**
- Ensure that your ward wears a mask and carries hand sanitizer bottle in his/her bag.
- Pack some tissue papers in your ward's bags to be used for coughing, sneezing etc.
- To be updated of latest protocols and guidelines.
- To keep school updated about Aarogya Setu App Status and inform the school in case of any change in the status.
- To recognize the symptoms of covid-19.
- To teach and model good hygiene practices to your children.
- Be positive and supportive to the school authorities and to help children to be positive and cope with the stress.
- Respond to children's reactions in a supportive way and explain to them that these are normal reactions to abnormal situations.

### ❖ **In case of sudden development of any COVID related symptoms during school timings:**

- Quick shifting of the child to the medical/ Isolated room.
- Immediate information to parents to take the child back and advise them to initiate necessary action.
- Some parents may object or may not like the school authorities to inform/take the child directly to the hospital.
- Not to make hue and cry basically to avoid the child to be stigmatized.
- Sanitization of classroom immediately or after the period just as a routine practice of the school.

- Counselling of students of class in question and constant watch on them for the symptomatic development by the teachers/ task force.
- Follow up the school authorities to monitor the condition of the child from the parents.
- Immediate suspension of group activity (indoor/ outdoor) where there is share of equipment/ close body contact.
- Immediate thermal screening of all the students of class in question by trained medical staff and maintain record of the same.
- Enquire the concerned child about the places and rooms he has accessed on that day so that the rooms, library etc can be made inaccessible to other students till sanitization.

### ❖ Do's for Students/Staff

- Downloading of Government mandated Aarogya Setu by all the staff members.
- Wearing masks (Cotton masks with 3 layers).
- Maintain Social Distancing.
- **Own pocket sanitizers, a pair of disposable gloves, water bottles, cutlery, tissue papers, lunch boxes.**
- Record keeping of medical history of the students especially regarding diseases hampering immune system as Asthma, Heart and respiratory ailments.
- Record of parents serving as Essential Health Services (To contact in case of emergency).
- Fixed seating arrangement with social distancing in classrooms.
- Carrying of chalk sets, markers, registers etc by the teachers to the classes.
- **Total shutdown of canteens and no sharing of food.**
- Students to stay at respective places in the respective classrooms during lunch time to have their meals.

### \*\*Note\*\*

- ✓ The consent form shall be submitted by 27/11/2020 till 1:00pm, if you wish to send your ward to school for doubt classes.

- ✓ Also, a handwritten application duly signed by you to be deposited at the entry gate every time stating the date of attending the school for your ward.
- ✓ Without the consent form and the application (**both mandatory**) , child will not be allowed to enter the school premises.

This plan is, however, tentative, and provisional and could be modified or postponed at any time. We will keep you informed about this.

Also, we know that this is a long list of new rules, but we are sure that you appreciate that we have chosen to apply them so that your child and our staff can be as safe as possible.

Thank you for your ongoing support. Stay safe.

**TIME TABLE FOR OFFLINE CLASSES (Sr. Wing) FROM 1<sup>st</sup> DECEMBER, 2020**

**TIMINGS : 9:00 am to 12:00 noon**

		<b>9:00 a.m. to 10:00 a.m. (1)</b>	<b>10:00 a.m. to 11:00 a.m. (2)</b>	<b>11:00 a.m. to 12:00 noon (3)</b>
<b>MONDAY</b>	<b>IXA +B +C+D +E</b>	ENGLISH MS. ANUSHREE <b>MS. SUNITI</b>	BIOLOGY MS. DIKSHA <b>CHEMISTRY MS. NEENA</b>	HINDI MS. RAMA <b>MS. VANDANA BHATI</b>
<b>MONDAY</b>	<b>X A + B + C + D +E</b>	BIOLOGY MS. DIKSHA <b>CHEMISTRY MS. NEENA</b>	ENGLISH MS. ANUSHREE <b>MS. SUNITI</b>	MATHS MS. MONIKA THAKUR <b>MS. SUJATA</b>
<b>TUESDAY</b>	<b>XI A+B  XI C+ D</b>	CHEMISTRY MR. JOYDEEP ACCOUNTS MS. RUCHI JAIN	COMPUTER SCIENCE PHYSICAL EDUCATION MARKETING/PSYCHOLOGY MS. SHALINI MS. AMITA JOSHI MS. POOJA CH. MS. SAVITA	PHYSICS MS. NIDHI BUSINESS STUDIES MS. RUCHI JAIN
<b>TUESDAY</b>	<b>XII A+B  XII C+ D  XII E</b>	PHYSICS MS. NIDHI ECONOMICS MS. POOJA POL. SCIENCE /ECONOMICS MS. ANJU DAKSH MS. POOJA CH.	CHEMISTRY MR. JOYDEEP ACCOUNTS MS. RUCHI JAIN  HISTORY /ECONOMICS  MS. ANJU DAKSH MS. POOJA CH.	COMPUTER SCIENCE PHYSICAL EDUCATION MARKETING/PSYCHOLOGY MS. SHALINI  MS. AMITA JOSHI  MS. POOJA CH. MS. SAVITA
<b>WEDNESDAY</b>	<b>XI A+B  XI C+ D  XI E</b>	MATHS / BIO MR. MADAAN MS. ARTI  MATHS MR. MADAAN NON-MATHS (ENGLISH) MS. JAISHREE  ENGLISH MS. JAISHREE	CHEMISTRY MS. MAMTA  ECONOMICS MS. RUCHI SH.  POL. SCIENCE /ECONOMICS GEOGRAPHY	FINE ARTS/ PSYCHOLOGY/ VOCAL MUSIC/ENGLISH MS. PRATIBHA MS. SWATI JAIN / MS. RUMA/ MS. PRIYA  FINE ARTS/ PSYCHOLOGY/ VOCAL MUSIC/ENGLISH

			MS. ANJU DAKSH MS. RUCHI SH. MS. SUDESHNA	MS. PRATIBHA MS. SWATI JAIN / MS. RUMA/ MS. JAISHREE
<b>WEDNESDAY</b>	<b>XII A+B</b>	CHEMISTRY MS. MAMTA BHASIN	FINE ARTS/ PSYCHOLOGY/ VOCAL MUSIC  MS. PRATIBHA MS. SWATI JAIN / MS. RUMA FINE ARTS/ PSYCHOLOGY/VOCAL MUSIC	MATHS/BIO  MR. MADAAN  MS. ARTI
	<b>XII C+ D</b>	ENGLISH MS. PRIYA	MS. PRATIBHA MS. SWATI JAIN / MS. RUMA FINE ARTS/ PSYCHOLOGY/VOCAL MUSIC	ECONOMICS MS. RUCHI SH.
	<b>XII E</b>	ENGLISH MS. PRIYA	ECONOMICS MS. PRATIBHA MS. SWATI JAIN / MS. RUMA MS. RUCHI SH.	POL. SCIENCE /ECONOMICS GEOGRAPHY MS. ANJU DAKSH  MS. RUCHI SH. MS. SUDESHNA
<b>THURSDAY</b>	<b>IX A + B + C + D +E</b>	MATHS MS. RICHA JAIN <b>MS. GEETU</b>	CHEMISTRY MS. POOJA KHACHI <b>PHYSICS</b> <b>MS. EKTA</b>	SOCIAL STUDIES MS. CHANDRANI <b>MS. SUDESHNA</b>
<b>FRIDAY</b>	<b>X A + B + C + D +E</b>	HINDI MS. SUMAN BHATI <b>MS. RENU SH.</b>	CHEMISTRY  MS. SANGEETA <b>PHYSICS</b> <b>MS. SHWETA</b>	SOCIAL STUDIES  MS. ARCHANA <b>MS. SEEMA JUNEJA</b>
FRIDAY	<b>XII A+B</b>	PHYSICS MS. SHWETA	ENGLISH MS. BINDU	MATHS MS. POONAM NON-MATHS (ENGLISH) MS. BINDU
	<b>XII C+ D</b>	ACCOUNTS MS. VENIKA	BUSINESS STUDIES MS. VENIKA	NON-MATHS (ACCOUNTS) MS. VENIKA

**\* Subject to change as per Covid situation/government guidelines.**